

For office use only:

Amount of grant \_\_\_\_\_

Account \_\_\_\_\_

Hours enrolled \_\_\_\_\_

Student I.D. \_\_\_\_\_

Employee I.D. \_\_\_\_\_

**DIVISIONAL  
CABINET MEMBER  
APPROVAL**

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Graduate assistants  
tuition grant application**

Drury University offers the benefit of tuition remission grants to graduate assistants. The amount of the grant is determined by the employment appointment and/or contract.

Application is herewith made to Drury University, Springfield, Missouri, for a tuition grant to be applied to charges to me for enrollment shown below:

Fall  Spring  Summer 20\_\_\_\_

**Filing process**

Graduate assistant completes this section of the tuition grant application. The completed application must include all required signatures. Return the original application to financial services for processing. Incomplete tuition grant applications will not be processed. Tuition grant benefits will be applied to your bill after the drop/add period, usually three weeks following the first day of school.

**Graduate assistant data**

(Must be completed  
for grant)

Last name \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Drury I.D. # \_\_\_\_\_

**Exclusions**

Laboratory fees, music lessons, books, tuition for non-credit courses, student teaching fees, graduation fees, health center fees, student fees, orientation fees, other special fees, and room and board fees are excluded. Students are provided a 50% tuition grant for independent study courses. Graduate degree programs are not extended to dependents.

\_\_\_\_\_  
Graduate assistant signature Date \_\_\_\_\_

\_\_\_\_\_  
Department of Human Resources signature Date \_\_\_\_\_

\_\_\_\_\_  
Department director/chair signature Date \_\_\_\_\_

\_\_\_\_\_  
Director of Business Services signature Date \_\_\_\_\_

This application is to  
be returned to:

Drury University  
Financial Services Office  
Burnham Hall, Room 100  
900 North Benton Avenue  
Springfield, Missouri 65802