



Spring 2023: Drury Dual Credit Timeline SEATED courses

DC Counselors/Contacts & DC teachers: Below is the timeline for **SPRING 2023 SEATED courses**. Please communicate to your DC teachers, DC students, and their families the importance of adhering to these dates.

District Pay:

- Many districts pay for students' dual credit classes, and counselors will take care of these students in DualEnroll.
- Counselors will have a "radio button" to click when approving students if they fall under district pay guidelines.
- Counselors are responsible for entering the amount covered by the district in DualEnroll; the form to send Beth Nation is no longer required.

Payment for SEATED courses:

- Payment is due to Dual Enroll at the time parents/guardians approve their student's dual credit course/s.
- The deadline for spring 2023 SEATED payment is 5 PM Wednesday, March 1, 2023.
 - If payment is not made by the deadline, the student will be automatically dropped from the course/s.
- **NOTE:** Seated classes do not have a DROP/REFUND date due to the registration window lasting through March 1. AFTER January 27, 2023, if a student enrolls in a seated course and decides not to take the DC course, they must withdraw and pay in full.

Cost of Seated courses are \$70/credit hour (CH).

- Payment information is provided at time of parent/guardian approval in DualEnroll.

Seated dual credit courses taught at high schools follow the school district's calendar, including mid-terms and finals.
ADJUNCT INSTRUCTORS ENTER FINAL GRADES IN MYDRURY FOR SEATED STUDENTS BY MAY 15 OR WHEN SCHOOL ENDS.

| Date | Task | Notes |
|---|---|--|
| Week of January 3, 2023 | High schools return to session. | Welcome back! |
| January 4 – March 1, 2023 HARD DEADLINE – no EXCEPTIONS – DualEnroll will be turned off for SEATED enrollment. | Spring 2023 Seated students apply and register for spring, seated DC courses. There is NO DROP DATE for seated courses. | NOTE: Seated classes do not have a DROP/REFUND date due to the registration window lasting through March 1. AFTER January 27, 2023, if a student decides not to take a DC course, they must withdraw and pay in full. |
| Week of March 11-19, 2023 | Spring 2022 Drury Spring Break | Follow high school schedule for Spring Break. |
| Friday, April 7, 2023 | Good Friday | Drury Closed. |
| Friday, April 14, 2023 HARD DEADLINE – no EXCEPTIONS | SPRING 2022 SEATED Last day to WITHDRAW – NO REFUND GIVEN. Student receives a "W" on their Drury transcript. | Students may withdraw from a course. No refund is given. The W does not count against the Drury GPA. |
| Monday-Friday, May 1-5, 2023 | FINALS WEEK | Seated courses follow the high school calendar for finals. |
| Monday, May 15, 2023 | Final Grades Due: 8 am | Grades for SEATED classes are due in MyDrury on May 15 OR when the high school adjunct has semester grades finalized. |