



2022-2023
Dual Credit Program
Dual Credit Payment Directions

Payment Information:

- Dual Credit Billing is handled like any other purchase.
- At the time of registration/enrollment, the process of billing has started.

Please read carefully:

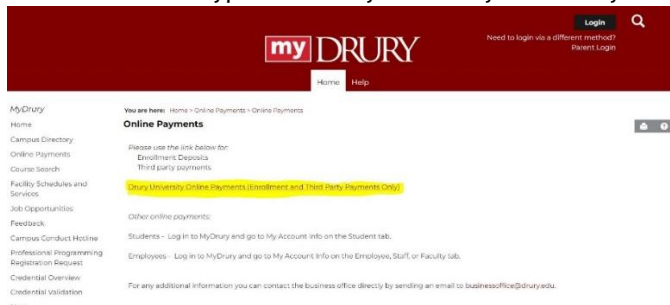
- If the DC family can make immediate payment after registration is completed, this option is best. Directions below.
- If payment cannot be made immediately, the family will receive a statement from the Drury Business Office each billing cycle until payment has been made.
- Statements are mailed from the Drury Business Office in 30-day cycles.
 - Depending on when the DC student registers, the statement is mailed in the next billing cycle.
 - Families have 30 days to make payment before a \$50 late fee is applied.
- College courses are billed by Credit Hour (CH).
- There are no additional fees for DC courses.
 - Please ignore any housing or student fees – YOU ARE ONLY PAYING FOR DUAL CREDIT!

Cost of Dual Credit:

- ONLINE courses are \$90/CH (credit hour)
 - Most ONLINE courses are 3 CH, except for some math and science courses
 - 3 CH X \$90/CH = \$270 (sometimes: 4 CH X \$90 = \$360)
 - Marching Band and Choir are 1 CH
- SEATED courses are \$70/CH (credit hour)
 - Most SEATED courses are 3 CH, except for some math and science courses
 - 3 CH X \$70/CH = \$210 (sometimes: 4 CH X \$70 = \$280)
- SOME MATH COURSES utilize an online textbook, and the cost of the course has been discounted since the family purchases the online textbook out of pocket.
 - Ex: MATH 109 – College Algebra = \$190 (\$270 - \$80 = \$190)

To Make a Payment:

1. Family: Click the Link
 - a. https://my.drury.edu/ICS/Online_Payments.jnz
2. Click on the RED Hyperlink: Drury University Online Payments



3. Enter STUDENT'S DRURY ID and Last Name
 - a. Payment cannot be made under anyone else's Drury ID.
 - i. The student's Drury ID is listed on the statement (if you have it).
 - ii. The student's Drury ID can be found when the student is logged into MyDrury.
 1. Student logs into MyDrury, clicks on the silhouette image in the top right corner
 2. Click on "My Profile and Settings"
 3. Drury ID is listed on student's profile page
4. Click: "Payment to Account"
5. Enter amount to be paid (refer to DC cost above)
6. Select the Year (please take note of year)
7. Select the Term (Summer, Fall, Spring)
8. Click: Add to payment
9. Next page: Click Red CONTINUE oval
10. Select Payment Method:
 - a. Credit Card
 - b. Bank (requires bank account and routing number)
 - c. 529 Savings Plan
11. Click Red Continue oval
12. Proceed through steps
13. Statement can be viewed in student's MyDrury account
 - a. Student
 - b. My Account Info
 - c. Generate / View Statement