



Dual Credit Transcripts

How to request an **UNOFFICIAL** Drury transcript

How to order an **OFFICIAL** transcript

To request an **UNOFFICIAL transcript** from Drury University, please email the registrars office with your request to: reg@drury.edu

Please include:

1. Your full name
2. Your DOB
3. The last 4 digits of your SSN

To order an **OFFICIAL transcript** from Drury University or any college you have taken dual credit through, please follow the directions below.

1. Go to: studentclearinghouse.org
2. Click: The green oval: "Order-Track-Verify".
3. Student will need: SSN and a credit card.
4. Follow the directions on the website to request **official** transcripts.