



New Topic Proposal

Catalog Year: 2020-2021

Review Before Completing This Proposal

- 1) This proposal is only for topics that do not appear in the academic catalog, i.e. selected topic courses (290/390/490/690), minicourses or a new topic for a variable topic course (ex: ENGL 200, HNRS 302).
- 2) Selected topics expire after three (3) years and may not be reused following their expiration.
- 3) Prerequisites/Co-requisites may not be assigned to a selected topic course.
- 4) Course descriptions are not required for topic proposals.
- 5) Proposal must be accompanied by a course syllabus.
- 6) Any incomplete proposals will be returned to the Department Chair and/or Dean.

Department: _____

Department Chair or Dean: _____

Division (check all that apply): Day School CCPS Graduate Studies

Topic Title: _____

Transcript Topic Title (16 characters only): _____

Grading Scheme: Standard Letter Grade Satisfactory/Unsatisfactory

Credit Hour Amount: 1 2 3

Details of Proposed Topic

- 1) Rationale: Explain how the course will improve the quality of its program(s). Attach additional materials as necessary.



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2) What impact will this course offering have on current faculty teaching load? Attach additional materials as necessary.

3) Anticipated frequency of offering:

Every Semester

Fall Only

Spring Only

Other: _____

4) Method of Instruction:

Lecture

Seminar

Lab

Studio

Online

Blended

Project Based

5) Are there needs, equipment, new library holdings or other resources involving budgetary consideration?

If yes, must obtain signature of Library Director:

Library Director

Date

If yes, list the specific needs and cost estimates. Attach additional materials as needed.



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Department Vote

Has your department voted on this proposal?

Vote Count: Yes _____ No _____ Abstain _____

Approval Process

Signature

Date

Department Chair or Graduate
Program Director (if applicable) _____

Dean of the School _____

Associate Provost of Adult, Online,
and Graduate Education (if applicable) _____

Submit all proposal forms and additional materials as needed directly to Bethany Talley via campus mail, Bay Hall 139 or via email at btalley002@drury.edu

For Office of the Registrar's Use Only

Signature

Date

Registrar _____

Provost _____

ARC _____

Selected Topic Expiration Date _____