

Please complete the following *Student Employment Program Evaluation* and return it to Human Resources in Burnham Hall 107. All information included in this evaluation will be kept confidential.

## **STUDENT EMPLOYMENT PROGRAM EVALUATION**

\_\_\_\_\_ **Academic Year**

The following criteria are important for a successful student employment program. Please rate how your work assignment corresponds to the following statements and make suggestions to improve the program.

### Rating Scale

1. Strongly Disagree
2. Disagree
3. Neutral
4. Agree
5. Strongly Agree

	<b>Rating</b>	<b>Comments</b>
My work assignments enabled me to learn new job skills.		
My work schedule was flexible to meet my academic needs.		
My hours were accurately reviewed and reported, allowing me to submit them to payroll on time.		
My supervisor has assigned tasks and projects that are relevant to my position within the department.		
My supervisor does not hesitate to take proper disciplinary action when students are not meeting expectations (e.g. meeting with students, discussing problems, taking action if necessary).		
My supervisor has instilled a sense of ownership and leadership that has enabled me to act independently within my position.		
My supervisor has provided me with the training and resources necessary to do my job effectively.		
My supervisor has given me a sense of purpose that has inspired commitment to my job.		
My supervisor recognized the importance of staff in realizing objectives and encouraged our involvement and contributions.		
My supervisor conducted regular feedback sessions and timely review of my work/job performance.		
My supervisor recognized and rewarded high performance.		
My supervisor understands the value of diversity in the work place.		
My supervisor has long-term focus and understands how their department contributes to the overall success of the university.		

**Additional Comments:**

**Student Signature (optional)** \_\_\_\_\_ **Date** \_\_\_\_\_

**Department** \_\_\_\_\_ **Position** \_\_\_\_\_

Supervisor Name \_\_\_\_\_