



**DUAL CREDIT ONLINE - REGISTRATION FORM \*\*\* SPRING SEMESTER**

\_\_\_\_\_ **HIGH SCHOOL**

\_\_\_\_\_ **LEGAL Student Name PRINTED**

**Students May Attach Payment for Online Classes to This Enrollment Form**  
**ENROLLMENT FORM IS DUE DECEMBER 17 – NO LATER THAN JANUARY 11**  
**Spring 2019 Classes Begin: January 15, 2019**  
**\*\* DUAL CREDIT TUITION IS NON-REFUNDABLE\*\***

Drury's ONLINE Course	Credit Hours	Cost
<input type="checkbox"/> BIOL 100: Principals of Biology	3	\$270.00
<input type="checkbox"/> BIOL 245: Introduction to Human Nutrition	3	\$270.00
<input type="checkbox"/> BIOL 250: Foundations of Medical Terminology	3	\$270.00
<input type="checkbox"/> COMM 211: Presentational Speaking	3	\$270.00
<input type="checkbox"/> ENGL 150: Composition I	3	\$270.00
<input type="checkbox"/> ENGL 207: Expository Writing: Art of the Essay		\$270.00
<input type="checkbox"/> ENGL 200: Literature Matters	3	\$270.00
<input type="checkbox"/> ENGL 266: Creative Writing	3	\$270.00
<input type="checkbox"/> EXSP 220: Personal Wellness	2	\$180.00
<input type="checkbox"/> GEOG. 109: World Geography	3	\$270.00
<input type="checkbox"/> GSTU 210: Desktop Applications	3	\$270.00
<input type="checkbox"/> HIST 102: 1865 to Present	3	\$270.00
<input type="checkbox"/> HIST 108: World History: 1550 to present	3	\$270.00
<input type="checkbox"/> MATH 109: College Algebra	3	\$200 **enrollment cost is reduced; students will purchase their book online
<input type="checkbox"/> MATH 110: Trigonometry	3	\$200 **enrollment cost is reduced; students will purchase their book online
<input type="checkbox"/> MUSC 115: Intro to Music	3	\$270.00
<input type="checkbox"/> PDEV 289: Introduction to Leadership Development	3	\$270.00
<input type="checkbox"/> PHIL 201: Introduction to Philosophy	3	\$270.00

☐ PLSC 101: Political Science	3	\$270.00
☐ PSYC 101: Introduction to Psychology	3	\$270.00
☐ PSYC 230: Lifespan Development	3	\$270.00
☐ SOCI 101: Introduction to Sociology	3	\$270.00
<b>Subtotal of above classes</b>		\$
<b>Total amount due</b>	\$	

**Payment for online classes is due no later than JANUARY 31, 2019.**

**Classes dropped after classes dropped after January 31, 5:00 p.m. or any date after; students will still be charged the entire amount for the class(es).**

**There are no refunds on dual credit classes.**

### **Instructions for Completing the Enrollment Form**

Please use the following information as a guide to help you in completing this form correctly. Please print legibly with black ink.

**LEGAL NAME** – students must use their legal first and last name when completing this form; ex. If the student goes by Bill but their legal name is William, they must write William.

**SOCIAL SECURITY NUMBER:** The IRS requires the following statement on our enrollment forms:  Please check this box to verify that this is your correct Social Security Number (SSN). Providing your correct number is required by law so that it may be included on IRS information returns filed by the institution. Without a correct SSN, the IRS will not be able to use the Form 1098-T filed by Drury University to confirm eligibility for certain education tax benefits. **\*\*You are required to place a check mark verifying you are listing the correct SS#.**

**STREET ADDRESS:** PLEASE LIST THE ADDRESS WHERE YOU RECEIVE YOUR MAIL. Please read ALL correspondence you receive from Drury. Dual Credit mails ID information to students during the semester.

**STUDENT ELIGIBILITY:** Listed below are the criteria to participate in Dual Credit (**online**). Grades 11 and 12, please list your ACT score if you have taken the test as well as your GPA on a 4-point scale. If your GPA is lower than a 3.00, please see additional criteria.

- **Students in the 11th and 12th grades** with an overall minimum grade point average of **3.0 (on a 4.0 scale)** are automatically eligible for dual credit courses.
- **Students in the 11th and 12th grades** with an overall grade point average between **2.5 – 2.99 (on a 4.0 scale)** must provide a signed letter of recommendation from their principal or guidance counselor and provide written permission from a parent or legal guardian. (Letter of Recommendation.)
- **Students in the 10th grade** interested in dual credit must also meet the additional criteria listed below:
  - A) Students in the **10th grade** must have an overall minimum grade point average of **3.0 (on a 4.0 scale)** and must provide a signed letter of recommendation from their principal and guidance counselor and provide written permission from a parent or legal guardian.

**Family Educational Rights and Privacy Act (FERPA):** We (Drury) is required by law to have each student complete the FERPA form. Parents please note Drury cannot release grades, class information, progress, payment information, issues related to discipline, etc. to you unless your name is listed and the appropriate box(es) checked. Students must list the name of each parent and check the box(es) in which this information is to be released.

**Signatures: Parent, Student, and School Official Signature is Required in order for students to enroll in dual credit.**

**PLEASE PRINT BELOW INFORMATION. PLEASE USE BLACK INK PEN.**

**\*Legal name Required by the IRS**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Gender  Male  Female

Date of Birth \_\_\_\_\_

SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ \*Required by the IRS

Please check this box to verify that this is your correct Social Security Number (SSN). Providing your correct number is required by law so that it may be included on IRS information returns filed by the institution. Without a correct SSN, the IRS will not be able to use the Form 1098-T filed by Drury University to confirm eligibility for certain education tax benefits.

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

Parent Home Phone (\_\_\_\_) \_\_\_\_\_ Parent Cell Phone (\_\_\_\_) \_\_\_\_\_

Parent Email \_\_\_\_\_

Student Email \_\_\_\_\_

Grade Level  SR  JR  SO  FR

ACT/PSAT/SAT Composite Score \_\_\_\_\_

Cumulative GPA \_\_\_\_\_

**To comply with U.S. Department of Education reporting requirements:**

Please select one ethnicity:  Hispanic/Latino  Non-Hispanic/Latino

Please select all races that apply:  American Indian or Alaska Native  Asian  Black or African American  
 Native Hawaiian or Other Pacific Islander  White

**Family Educational Rights and Privacy Act (FERPA):** By law, Drury University officials are not permitted to give any information to any person, including a student's parents and/or guardians, about the student's 1) academic progress, including grades 2) payment status or financial aid or 3) personal development or disciplinary matters.

**If you would like us to share information with your parent/guardian(s), please list their names below, indicate relationship to student, and mark the box next to the type(s) of information that may be shared.**

\_\_\_\_\_  
Name Relationship (ie: parent/guardian)

- Academic (ie: grades, registration, academic progress)
- Financial (ie: payment status, balances, financial aid)
- Personal (ie: personal development, disciplinary matters)

\_\_\_\_\_  
Name Relationship

- Academic (ie: grades, registration, academic progress)
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\_\_\_\_\_  
Name Relationship

- Academic (ie: grades, registration, academic progress)
- Financial (ie: payment status, balances, financial aid)
- Personal (ie: personal development, disciplinary matters)

**Students:** Please fill out form completely. Please PRINT legibly. The information must be accurate so that you will receive credit for your dual credit class(s). By signing this document, I agree that any/all information listed above may be shared between both Drury University and your high school.

**Parents:** Your signature is required. We cannot enroll any student without a parent signature. Please check that all information is completed on this form before you sign.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

For office use only	Cash _____	Check _____
Check no. _____	Name _____	Amount \$ _____