

**MBA Teamwork and Communication Learning Goal** – “Our graduates will be able to coordinate efforts as a team in the pursuit of a common purpose or goal.”

FACULTY RATER: \_\_\_\_\_

Term/Year: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_

**DRURY UNIVERSITY MBA - TEAMWORK  
For Instructor Assessment**

<i>Evaluative Criteria</i>	<i>Fails to meet expectations</i>	<i>Meets expectations</i>	<i>Exceeds expectations</i>
<i>Planning: Timelines</i>	<input type="checkbox"/> Did not construct timelines, or timelines were not feasible in light of project requirements.	<input type="checkbox"/> Constructed appropriate timelines given project requirements, including deadlines	<input type="checkbox"/> Developed clear and detailed timetable for project completion, including detailed schedule for task completion
<i>Planning: Member Assignments</i>	<input type="checkbox"/> Demonstrated little to no effort in matching team members with specific tasks to meet project goals.	<input type="checkbox"/> Assigned members to project tasks; took steps to communicate project deadlines to members.	<input type="checkbox"/> Assigned members to project tasks; articulated link between timetable for project completion and individual responsibilities
<i>Goal Setting</i>	<input type="checkbox"/> Group does not have a clear goal; views project solely in terms of project completion.	<input type="checkbox"/> Group defines a team goal in terms of project requirements; establishes objectives to meet that goal.	<input type="checkbox"/> Group defines a team goal beyond the requirements of the assignment; links objectives to project timetable and member assignments.
<i>Communication</i>	<input type="checkbox"/> Group does not meet or does not meet on a regular basis; means of communication are limited to in-person meetings.	<input type="checkbox"/> Group meets on a regular basis; establishes more than one means of communication (e-mail, online group; group chat account).	<input type="checkbox"/> Group meets regularly; makes extensive use of multiple means to communicate and maintains regular contact through these means.

05022014

## **Teamwork and Communication Goal of the Breech MBA**

“Our graduates will demonstrate the ability to coordinate efforts as members of a team in the pursuit of a common purpose or goal.”

### **Instructions and Assessment Process**

#### Rating Process

The Teamwork and Communication Learning Goal of the MBA program shall be self-assessed by the MBA students. Students shall be asked 12 questions about teamwork and communication on a 5 point Likert-type scale. Two faculty members shall review student ratings in consultation with the instructor, to reach consensus on accuracy of ratings. After consensus is reached, the results of the ratings, and any recommendations for improvement of either courses or the rating instrument shall be presented to the MBA committee for consideration of action by the Breech faculty.

#### Samples of Student Work

The Teamwork and Communication goal shall be assessed using student responses to aforementioned questionnaire from MBA 674 (Understanding Customers and Markets).

#### Assessment Assignments

The rubric used to assess this Learning Goal is included as an appendix to these instructions. The course instructions for the assessment items (MBA 674) follow:

MBA 674 Students shall work together as a team developing Marketing Strategy for the team's chosen business. The students shall complete questionnaire with questions addressing each area of the attached rubric. The questionnaire will be administered at the end of the course after the students have worked together as a team to produce a completed written project followed by an oral presentation.

The attached rubric should be employed to evaluate student responses.