**DRURY UNIVERSITY JOB DESCRIPTION**

**JOB TITLE:** Graduate Assistant Wrestling Coach  
**DEPARTMENT:** Athletics  
**DATE:** August 1, 2016  
**SUPERVISOR:** Head Wrestling Coach  
**SCHEDULE:** Temporary, Part Time, Flexible Hours  
**FLSA:** Non-exempt  

**JOB FUNCTION:**
To support and assist the Head Wrestling Coach with activities related to wrestling, help with administrative duties, coaching duties, individual training of athletes and recruiting.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**
Employees may be required to use and access basic computer programs as well as supervise student-athletes in any of the workouts.

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<tr>
<th>Percentage of Time</th>
<th>Frequency</th>
<th>Description</th>
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<tr>
<td>1. 75% Ongoing</td>
<td>Assist the Head Wrestling Coach with daily responsibilities and training of student-athletes. May include individual work with athletes, supervising strength &amp; conditioning sessions as well as aid in academic support. Coaching in tournaments and aiding in transportation of athletes.</td>
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<td>2. 10% Ongoing</td>
<td>Organize and aid with wrestling camps, clinics and practices. Teach wrestling to youth, and high school athletes.</td>
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<td>3. 5% Ongoing</td>
<td>Facilities and equipment care and management. This may include laundry services, cleaning mats and moving mats.</td>
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<td>4. 5% Ongoing</td>
<td>Aid with boosters, alumni and parent relations including promoting Drury Wrestling via social media.</td>
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**MINIMUM KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:**
Individual must have an undergraduate degree from a 4 year college. Must have an understanding of the sport of college wrestling and be able to provide instruction to student-athletes.

1. Must be accepted into and enrolled in one of the graduate programs at Drury University.
2. Must complete the minimum of graduate hours per semester or summer necessary to be classified as a full-time graduate student and be in good standing.
3. Must maintain effective working relationship with student-athletes, coaches and Drury faculty & staff.
4. Must communicate effectively and promptly to email, voicemail and text messages on a daily basis.
5. Must conduct self as a leader within the team while also providing mentorship on and off the mat.
6. Be knowledgeable in Microsoft Office and basic computer programs.

**SUPERVISORY RESPONSIBILITIES:**
The responsibilities may require supervision of athletes on campus as well as off campus. This position may require the supervision of youth wrestlers as well as high school or college aged students.

**PHYSICAL REQUIREMENTS:**
This position may require hands-on instruction in the form of technique or as a practice partner. This may require an advanced level of physical fitness.

**WORK CONDITIONS:**
The work environment is social and requires building relationships with fellow coaches and student-athletes.

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