How to Accept Your Drury Financial Aid Awards

1. Begin by going to the Drury homepage www.drury.edu and click the MyDrury button at the top of the page.

2. Login to your MyDrury account using the username and password that were sent to you in your Student Account Information letter. Contact your admission counselor if you have misplaced your account login details.

3. Set your 3 security questions and then click Continue. You will only be asked to do this upon your initial login.
4. Reset your password. Make sure it’s something memorable because you’ll be using it a lot—especially for accessing your Drury email.

**IMPORTANT:** You cannot access your Drury email until you update your MyDrury password. **You only need to reset your password on your initial login and when prompted in the future to ensure your password security.**

To reset your password, click the Help tab on the grey menu bar at the top of the screen. If you have already set your new password, skip to Step 8.

5. Click **Password Management** in the left side bar of the Help page.

6. Click **Change Password**.
7. Reset your password making sure to meet all new password criteria then click **Continue** once.

8. When you see the confirmation screen, you have successfully changed your password and you can begin the process of accepting your Financial Aid awards. To do this, click the **Financial Aid** button on the grey menu bar at the top of the page.

9. Click the **My Awards Info** button in the left side bar of the Financial Aid page.
10. Click the **Accept Awards** tab in the middle of the page. If you have previously logged in, you may need to click **Access Financial Aid Data** then click the **Accept Awards** tab.

![Image of Accept Awards tab](image1)

11. Read through and **accept** the Terms and Conditions checkbox. Then click **Submit**.

![Image of Terms and Conditions checkbox](image2)

12. Go through your list of Awards and **select individually** to accept or decline each of them or click **Accept All** or **Decline all** and then click **Submit** once. Do not reload the page or navigate from the page until it finishes submitting your awards.

![Image of Award list](image3)

**IMPORTANT NOTES**

- Accepting loans on your MyDrury account merely lets our offices know that we should anticipate those loans to come in when funds are disbursed; it is not a binding contract with those loan facilitators.
- If you have accepted federal loans and are planning to complete the acceptance process of those loans, you will need to complete the loan **Entrance Counseling** and your **Master Promissory Note** at [https://studentloans.gov/myDirectLoan/index.action](https://studentloans.gov/myDirectLoan/index.action). Both must be completed for you to receive your loans. Entrance Counseling will open at the beginning of June and will remain open until the beginning of the school year. However, the earlier you get your loans situated, the more on-track you’ll be to move...
on to the next steps of beginning your freshman year. **Entrance Counseling doesn’t open until 1 June for loans for the following fall.**

- If you wish to take out a private loan, you will need to find the loan that best suits your needs and apply for it on your own. Drury University has a loan comparison tool to get you started at [http://www.elmselect.com/?oll=true&schoollid=4970#/results](http://www.elmselect.com/?oll=true&schoollid=4970#/results), but a loan through your family bank or another source might be a better fit for your family.

- Drury offers several payment plan options to make paying for college more affordable and convenient for our students. If you wish to set up a payment plan, visit [www.MyCollegePaymentPlan.com/drury](http://www.MyCollegePaymentPlan.com/drury) to get started.

- If you have questions or concerns about any of your account or financial aid information, please contact your admission counselor or the Office of Admission at (417) 873-7205.