

2018 Summer Facilities Agreement for Free Summer Housing

Due to the Housing Office (FSC 120) on or before April 16, 2018

Print Name: _____ Drury ID #: _____

Facilities Supervisor's name: _____

In order to initially qualify for free summer housing, I agree to:

- Be signed up for campus housing for the entire 2018-19 academic year by April 16, 2018**
 - Submit a "Summer 2018 housing contract" in MyDrury by April 16, 2018**
 - Attend orientation with my Facilities Services supervisor**
 - Complete new employee paperwork in Human Resources (if I have not already done so already)**
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- I agree to attend a brief orientation meeting with my Facilities supervisor that will be held on or before my first day of work. Work schedules will be agreed upon at or before this meeting. It is my responsibility to contact my supervisor in Facilities Services to discuss any changes in my work schedule. They are my contact if I am ill or otherwise unable to attend work during my scheduled time.
 - I agree to work 29 hours per week from May 14, 2018 until August 10, 2018. I understand that my work week may include weekends. If I need to miss a week of work, I agree to work from August 13 – August 17 to ensure I work the minimum of 13 weeks.
 - I understand I will make the minimum wage per hour (currently \$7.85 per hour), but may also choose free summer housing on campus.
 - If I choose free summer housing, I will lose the option for free summer housing if
 - a) I am unable to meet the terms of this 2018 Summer Facilities Agreement
 - b) I cancel my 2018-19 housing contract at any point
 - c) I leave Drury during the term of the 2018-19 housing contract
 - d) I'm no longer employed by Facilities (either by choice or if I'm terminated for any reason)

If I no longer meet the terms to receive free summer housing between now August 17, 2018, I will have the option of vacating my summer housing and paying for the housing up until that point, or I may pay for the entirety of the summer housing contract and continue my residence on campus.

Signature: _____ Date: _____