

# Employee Information

(Please Print)

Name: \_\_\_\_\_ Drury ID: \_\_\_\_\_  
Last First MI

Address: \_\_\_\_\_  
Street City State Zip Code

Preferred Name: \_\_\_\_\_ SSN: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Listed  Unlisted  Drury e-mail: \_\_\_\_\_ Other e-mail: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Martial Status: Single  Married  Spouse Name: \_\_\_\_\_

Position: \_\_\_\_\_ Department: \_\_\_\_\_

Campus Phone: \_\_\_\_\_ Campus Bldg: \_\_\_\_\_ Room: \_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Relationship \_\_\_\_\_

Contact Numbers: \_\_\_\_\_

Have you ever been employed at Drury University? Yes  No  If yes, when? \_\_\_\_\_

Have you ever been academically enrolled for school at Drury University? Yes  No  If yes, when? \_\_\_\_\_

Other Names Used: \_\_\_\_\_

*To comply with the equal Employment Opportunity and Affirmative Action regulations, we are required to compile summary data on the gender, ethnicity, handicapped status, and veteran status of all employees. This information is collected for the sole purpose of providing data for statistical analysis.*

## Gender:

Female  Male

## Ethnicity:

Please enter the most appropriate letter \_\_\_\_\_

I - American Indian or Alaskan Native      A - Asian/ Pacific Islander      W - White  
B - Black (not of Hispanic origin)      H - Hispanic      O - Race/Ethnicity Unknown

## Citizenship:

Are you a United States citizen? \_\_\_\_\_ If no, do you have a permanent visa? \_\_\_\_\_ Citizen of \_\_\_\_\_

## Handicapped Status:

Yes  No  If yes, please state nature of handicap. \_\_\_\_\_

## Veteran Status:

Are you a Veteran of any United States Armed Services? Yes  No

If yes, period of service from \_\_\_\_\_ to \_\_\_\_\_.

If yes, please review carefully the following definitions and check the line that applies to you.

\_\_\_\_\_ I am a "Special Disabled Veteran"

### DEFINITION:

- (A) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans' Affairs for a disability
- (i) rated at 30% or more, or
  - (ii) rated at 10% or 20% in the case of a veteran who has been determined under Section 3106 of Title 38, U.S.C., to have a serious employment handicap or
- (B) A person who was discharged or released from active duty because of a service-connected disability.

\_\_\_\_\_ I am a "Veteran of Vietnam Era"

### DEFINITION: means a person who:

- (A) served in the military, ground, naval, or air service of the United States on active duty for a period of more than 180 days, and was discharged or released therefrom with other than a dishonorable discharge, if any part of such active duty occurred:
- (i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or
  - (ii) between August 5, 1964, and May 7, 1975, in all other cases; or
- (B) was discharged or released from active duty for a service-connected disability if any part of such active duty was performed:
- (i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975, or
  - (ii) between August 5, 1964, and May 7, 1975, in all other cases.

\_\_\_\_\_ I am an "Other Eligible Veteran"

### DEFINITION:

Veterans who served in the military, ground, naval, or air service of the United States on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized. To identify the campaigns or expeditions that meet this criterion, contact the Office of Personnel Management (OPM) and ask for the OPM VETS Guide, Appendix A. A local OPM Telephone number may be found in the telephone book under Federal Government or consult Directory Assistance for your area code for the nearest OPM location. For those with internet access, the information required to make this determination also is available at <http://opm.gov/veterans/html/vgmedal2.htm>