Constitution of the Interfraternity Council of Drury University

PREAMBLE

The North-American Interfraternity Conference recognized fraternities of the Drury University adopted this constitution and enter into a mutual pledge to work together for these specific purposes: to foster a spirit of friendliness and cooperative helpfulness among all fraternities on the campus; to provide an organized agency by means of which fraternities can cooperate in matters of common concern relating to social affairs, school activities, rules regulating recruitment and initiation activities, financial problems, and scholarship standards; to bring about closer relations between fraternities and the administration in promoting the general interest of the institution for the state.

Article I: Name

Section 1. This body shall be officially known and designated as the Interfraternity Council at Drury University located in Springfield, Missouri. The Interfraternity Council may hereinafter be referred to as the IFC and Drury University may hereinafter be referred to as the University.

Article II: Objectives

Section 1. The objectives of IFC shall be:

I. The establishment of a governing organization that coordinates the efforts of fraternity men from different national and international organizations to create a fraternal experience that makes the best of every man involved.

II. The fostering of universal fraternal ideals so that men in member fraternities may learn to work towards common visions, purposes, and goals valued by the university community and the citizens of the world.

III. To act as a liaison between member fraternities and the university; to serve as an advocate and a penal authority to the extent its actions encourage and demand the best of all general men’s fraternities.

IV. To promote the interests of the University, IFC, promote mutual cooperation between the member fraternities of IFC and the University.

Article III: Membership

Section 1. The council shall be composed of the local chapter of the fraternities here listed: Kappa Alpha Order, Lambda Chi Alpha, Sigma Nu, and Sigma Pi. Other fraternities may obtain membership to the council through the process discussed in Article IV.
Article IV: Admission to the Council

Greek letter general fraternities may establish recognized chapters at Drury University only through formal invitation extended by the University. Invitation is contingent upon petitioners meeting the criteria outlined in this document.

The following statement establishes the guidelines and procedures for the colonization of a North-American Interfraternity Conference member national fraternity at Drury University. The statement is divided into two sections. Section I defines the benefits afforded a colony at Drury University. Section II defines the procedure that a national fraternity must follow to request colony status and the expectations, which Drury University has, of a national fraternity who desires to colonize on this campus. This process is in compliance with Drury University Policy and is listed in the Community Standards Handbook.

Section 1. A formally constituted Greek letter fraternity colony at Drury University will:

I. Received the status of university recognition as a student organization. Official recognition by the University provides several advantages, as well as responsibilities, for the organization.

II. Be required to attend all Interfraternity council meetings as a non-voting member.

III. Be required to participate in all Interfraternity Council and Greek related activities.

IV. Have reasonable access to the Interfraternity Council Office and all related supplies and equipment.

V. Pay dues at half the rate of fully recognized members of IFC and meet all other financial obligations incurred by the colony at no discount.

VI. Receive University support through the Office of Student Activities afforded all members of IFC.

VII. Receive recruitment lists from the Office of Student Activities.

VIII. Meet with the Interfraternity Council Executive Committee every two weeks, for the purpose of passing on recruitment information and discussing any recruitment related or internal issues. After the first semester of colonization, these meetings will be held on an as-needed basis.

Section 2.
I. Any North-American Interfraternity Conference member national fraternity wishing to colonize at Drury University should file a letter of intent with the Office of Student Activities. The Director of Student Activities shall notify the Interfraternity Council and the Fraternity Chapter Advisors. The letter of intent shall be considered a request to become a colony at Drury. Each national fraternity who has filed a complete letter of intent to colonize at Drury will present their fraternity to the Drury University Interfraternity council and Director of Student Activities. After interested national fraternities have provided all the information and material listed in Section 2 of this document and made their presentations to the Interfraternity council, the Director of Student Activities will make a recommendation to the Vice President of Student Affairs, through the President of the University, requesting that the selected national fraternity be allowed to colonize at Drury University. The Vice President for Student Affairs takes the recommendation under advisement, determines the worthiness of the applicant, and elects whether or not to extend an invitation to colonize at Drury University.

II. Included in the letter of intent should be:

A. The number of alumni in the Drury area and the State of Missouri;

B. The number of undergraduate, graduate, and faculty members at Drury;

C. The degree of support and plan of consultations and supervision for establishing a colony;

D. Financial support available to the colony from the national fraternity and alumni, to include a statement concerning how, and if, the national fraternity will handle any outstanding liabilities or other legal responsibilities incurred by the colony, in the event they are not successful in their attempt to colonize;

E. A certificate of insurance evidencing Commercial General Liability coverage which includes but is not limited to, bodily injury, personal injury, property damage, and including the Board of Regents of Drury University as an additional insured by endorsement. Coverage must be written at limits of at least $1,000,000 each occurrence/$1,000,000 general aggregate;

F. A copy of the national constitution and by-laws, as well as all other rules, regulations, policies, etc., pertaining to colonies;
G. A historical list of the number of chapters of the national fraternity and total membership for the last five years; and the anticipated expansion rate for the five years following the data of application at Drury University;

H. Samples of all literature and publications of the fraternity available to or for the use of the colony;

I. The number of colonies it has, or plans to have, while having a colony at Drury;

J. A statement agreeing to have headquarters staff on campus for at least eight consecutive weeks of the colonization process;

K. Approval from the national fraternity to colonize;

L. Place of residence of the colony members and new members (a fraternity house is not required);

M. Statement from a local alumnus, or alumni, willing to serve as colony advisor or advisors;

N. Schedule of colony activities for the first six months of the colonization once the invitation to Drury has been extended by the Vice President for Student Affairs;

O. Any additional information, or indication of support, it wishes.

III. The colony may organize under a name reflecting the name of the national fraternity so long as the name contains the word “colony”.

IV. At any time before two years from the IFC recognized date of colonization, the group may petition IFC for membership, provided the group has become a chartered chapter of their national fraternity and meets all constitutional requirements of IFC. At the end of two years from the date of IFC approval for colonization, any group, which has not been chartered by the national fraternity and has not been granted membership in IFC would lose their status and recognition as a colony at Drury University. The Interfraternity Council will consider exceptions to this policy on an individual basis. The group will be required to present its petition for membership to IFC at a regularly scheduled IFC meeting. The petition will be acted upon at the next regularly scheduled meeting of the Council.
V. The organization must incorporate under the laws of the State of Missouri and be supervised by an alumni organization so incorporated.

VI. The organization must agree, in writing, to comply with the Constitution of the IFC and all accompanying policies, all policies, rules and regulations of Drury University and the laws of the State of Missouri.

**Article V: Dismissal from the Council**

**Section 1.** If at any time a chapter repeatedly fails to uphold the standards set forth by the IFC Constitution, or said chapter is deemed by the council not to reflect the values, morals, or expectations of a member fraternity, the chapter may be dismissed.

**Section 2.** A unanimous affirmative, secret ballot of all the remaining members of the council shall be necessary before the NIC fraternity is dismissed from being a member of the council.

**Section 3.** Dismissed fraternities may apply for re-admission to the council through guidelines set forth in Article III of this constitution.

**Article VI: Organization and Officers**

**Section 1.** The council shall be governed by a body of delegates consisting of: The President of each member fraternity and a representative appointed by each member fraternity.

**Section 2.** The council shall consist of the President of each fraternity, the elected and appointed officers, and the IFC advisors.

I. Each fraternity shall have one vote.

II. The IFC President shall have the right to vote in the case of a tie.

III. A quorum shall consist of 2/3 of the voting membership.

IV. If the fraternity president is unable to attend a meeting of the IFC, he must appoint an alternate and inform the IFC Secretary. The president of any member fraternity shall appoint no more than one alternate per semester to represent his fraternity in his absence. This alternate assumes all the rights of the president in the president’s absence except that he may not serve on the Executive or Standards committees.

**Section 3.** The members of the Executive Council shall be: President, Vice President, Secretary, Treasurer, and Recruitment Chairman. Their duties shall be as follows:

President:
• Calls and presides over meetings of the council, appoint committees and assumes other duties associated with the office.

• Sits on any committee the University needs a Greek life representative unless the committee is meeting specifically for a job that pertains to another member on the executive council.

• Will act as the liaison between fraternity members and the university.

• Serves as the primary spokesperson and representative for IFC.

• Schedule and co-facilitates an officer transition meeting or retreat at the start of each officer term.

• Will attend Panhellenic meetings and regularly interact with that council.

Vice President:

• Assumes the duties of the President in the event of his absence or inability to serve.

• Organizes and chairs monthly Presidents’ Roundtables.

• Serves as the Chief Justice of the IFC Judicial Board.

• Serves on the Drury University Student Judicial Board.

• Ensures that IFC constitution is clearly defined and judicial procedures are outlined

• Will collect and count votes at a meeting.

• Organizes hearings during the semester as needed.

• Leads regular training sessions to ensure all members understand effective judicial procedures.

• Serves as the Parliamentarian and entrusted with a copy of Robert’s Rules of Order.

• Develops programs to encourage positive scholastic practices.

• Works with the Greek Life Office to sponsor special educational and leadership programs throughout the year based on chapter needs or current issues of the campus community.
Secretary

- Attends to all the correspondence of the council, takes minutes of all meetings and distributes those minutes to the IFC Advisor and the IFC President immediately following the end of each meeting.
- Responsible for distributing Council minutes to Chapter Presidents immediately after they have been reviewed by the IFC President and IFC Advisor.
- In charge of Greek Week with Panhellenic and facilitates the events therein.
- Responsible for any event not already in place or not stated in this constitution.
- Serves as the Chair of the Interfraternity Council Public Relations Committee. In charge of all areas of public relations and of all published materials intended to represent IFC to other living groups as well as the outside community.

Treasurer

- In charge of the collection and disbursement of all funds, dues, fines, and late charges of the council.
- Makes reports in writing whenever called upon, creates and follows a yearly budget, and assumes other duties which may be delegated to him by the council.
- Works with IFC President to prepare request for funding from SGA as needed.
- Serves as the Philanthropy and Community Service Chair of IFC.
- Plans, coordinates and promotes semester service projects for IFC fraternities.
- Keeps track of service hours completed and dollars raised, publishes annual information in annual report to be circulated among all key campus, community and national officials.

Recruitment Coordinator

- Provide information on the recruitment process and the fraternity community to all prospective new members, parents and returning non-Greek students.
- Shall handle all duties of and be responsible for the planning and administration of Formal Recruitment.
- Works closely with the Secretary on a marketing plan for incoming students.
• Plans and promotes activities in which fraternities can meet first year students.

Involvement Coordinator:

• Organize and host Alumnae Recognition event and assist in planning for any Drury Alumnae Events.
• Coordinate and assess Officer Training Workshop, and partners with Panhellenic to implement Panhellenic/IFC Retreat, and All-Greek New Member meetings.
• Facilitate and ensures best practices in chapter officer positions and fields issues with inter-chapter officer relations.
• Train fraternity men on campus policies and general campus resources.

Event Planner:

• Plan, coordinate and execute all Fraternity Life events including general Greek events, Fraternity life events (excluding recruitment), recognition events and all community service, philanthropy, and awareness events.
• Document all event preparation, implementation and assessment on a regular basis.
• Collect information to maintain an annual calendar of major chapter events and provide to the operations committee for distribution to chapters.
• Co-lead Greek Week planning committee to create, coordinate and promote all Greek Week events, programs, themes, and marketing.
• Hold one meeting at the start of each semester with all philanthropy chairs to avoid scheduling conflicts and any other foreseeable issues.

Marketing and Community Outreach Coordinator:

• Manage all Involvement marketing including social media, website and communication initiatives benefitting Sorority Life community, Alumnae groups and Drury Development & Alumni.
• Promote IFC by presenting information and coordinating representatives for prospective and new students at Admissions and Drury prospective and new student events.
• Coordinate with any outside student group or organization wishing to co-host or sponsor event with IFC.
• Work closely with Drury University’s Office of Community Outreach and Leadership Development to maintain strong Greek presence in Springfield and campus events.
• Provide educational material and programs for chapter members on topics that concern the fraternity community (ex: risk management, personal safety).
• Maintain the Fraternity Life section of the Drury Website.

Section 4. To be a representative on the Executive Council, the individual:

I. Be an initiated member of a chapter at Drury University and in good standing

II. Must have a cumulative GPA of 3.0

III. Must maintain a 2.75 GPA per semester on the executive council.

IV. Have completed 30 credit hours at the University level and at least one semester as an active member at Drury University.

V. Sign a contract with IFC to uphold its values, morals, and ethics.

Section 5. Election of officers shall follow this procedure:

I. Nominations will be opened the fourth regular meeting before the end of the fall semester.

II. Interested candidates may also sign for the office for which they wish to run in the Interfraternity Council Office. This is to be done at any time from the opening of nominations through the day of elections.

III. Nominations will be reopened and elections will be held the third to last regular meeting of the fall semester.

IV. New officers will take office on the first day of classes of the spring semester.

Section 6. No member from any chapter shall hold an office until said chapter shall have been a member of the council for one calendar year.

Section 7. No officer may hold an Executive position or recruitment chairmanship for his chapter while serving as Executive officer or recruitment chairman for IFC.

Section 8. Impeachment of an IFC Executive shall only occur by the following procedure:

I. Formal charges must be made by the Executive Council against the elected Executive. If informal complaints come from another source, the IFC Executive Council must meet, in a closed meeting without the presence of the accused, and review the complaint. This meeting will either result in formal charges or exonerations. If formal charges are made, the IFC President must inform the Interfraternity Council, leaving out all names and circumstances surrounding the charges, to preserve anonymity and to protect the rights of the accused.
II. A motion from the floor of the Council, passed by simple majority, can also initiate the impeachment process beginning with VI, 8, II. Every effort should be made to preserve the rights of the accused.

III. Formal charges from the Executive Council or the body of the Council will be forwarded to the Student Conduct Office. The IFC President will then appoint a review committee of two individuals, one being the fraternity house director in charge of judicial; the other shall be a member of the IFC Judicial Board.

IV. If the above mentioned review committee finds merit in the allegations, an IFC Judicial Board hearing will take place to determine the facts following established Judicial Board procedures and rules. The IFC Judicial Board will then render a formal recommendation to the Interfraternity Council.

V. The Interfraternity Council will convene in Executive Session to hear the recommendation of the Judicial Board at the next regularly scheduled IFC meeting. Only one representative from each chapter will be present for the Executive Session.

VI. The IFC Vice President will read the accusations, findings, and recommendations of the Judicial will read the accusations, findings, and recommendations of the Judicial Board to the Council in Executive Session, The accused will have five minutes to speak on his behalf, he may respond to questions that are deemed appropriate by the IFC President and the IFC Vice President.

VII. Secret ballots will be cast by the representatives present. Electors will vote to “retain” or “remove” the accused. A vote of 2/3 of the body shall be required for removal.

**Article VII: Recruitment**

**Section 1.** Recruitment shall be a formal week during the fall. Potential new members that did not go through formal recruitment may sign with a chapter and pledge in the spring semester.

**Section 2.** Recruitment rules shall by the following:

I. No member of any fraternity will engage in dirty recruitment, which is defined as follows:

A. Slander of any kind towards another fraternity.
B. Giving information about other fraternities, this includes but is not limited to information regarding pledgeship/associateship, chapter activities and policy, or stereotyping of a chapter.

C. Making unjustified claims about one’s own chapter.

D. Any transgression committed upon another fraternity or fraternity member during the period of recruitment will be considered as an attempt to hinder the victim fraternity’s ability to recruit and will result in disciplinary action.

II. Recruitment shall be substance free i.e. no alcohol or drugs.

III. No students shall be permitted to pledge a fraternity between the end of scholastic year and the end of formal recruitment.

IV. Potential new members shall not wear any fraternity letters during formal recruitment.

V. No potential new member will remain in any fraternity house or the fraternity quad past 11:00 p.m. during formal recruitment.

VI. A potential new member must be a full time student at Drury University to be eligible to receive a bid.

VII. Formal recruitment week will be held at the discretion of the Interfraternity Council.

VIII. No fraternity will present their own promotional information or verbally promote their fraternity to a potential new member unless prior approval is granted by the IFC advisor.

IX. All organizations must allow house entry and/or attendance to any IFC officer/representative or school officials during scheduled Recruitment functions. These people must be treated with the same respect given to a chapter’s own members and toward potential new members.

X. Recruitment infractions should be reported by the Chapter President directly to the IFC advisor.

XI. All other rules shall be updated yearly by recommendation of the IFC Recruitment coordinator and a majority vote of the council.
Article VIII: Meetings

Section 1. Regular meetings shall be every week during the academic year. Special meetings may be called at any time by the president or on written application to the president by one-third of the member fraternities of the council.

Section 2. Attendance. It shall by the responsibility of each member fraternity to be represented at each council meeting. Each fraternity shall be represented by two members of said fraternity. The president shall be one representative with the other being a member voted on by the individual fraternity. Any fraternity without representation for three or more meetings per semester shall have a fine imposed not to exceed the amount of $250. (Representation is defined as having at least one member present.) The fine will be determined by the Judicial Board of the Interfraternity Council. Any fraternity without representation for three or more meetings per semester will not be allowed to host any social events for the remainder of the semester.

Section 3. Any member of the Executive Council who is absent for three IFC meetings is automatically removed from office. Absences may be excused by a majority vote of the remaining members of the Executive Council.

Article IX: Judicial Process

Section 1. Judicial Board Function. The Judicial Board shall have the authority to hear and decide certain cases involving fraternities arising from the possible breach or violation(s) of the provisions of this constitution, its by-laws, the rules and regulations adopted by the council, the Drury Community Standards Handbook, and the rules and regulations of Drury University.

Section 2. Judicial Board composition. The following are the procedures and guidelines for composition of the Judicial Board:

I. The IFC Judicial Board shall be composed of 4 members, one from each fraternity. Each member will be elected by chapter majority vote. Each member will serve on the Board until they graduate.

II. To be a representative on the Judicial Board, the individual must follow the same guidelines as an Executive Council member.

III. The IFC Vice President will serve as Chairman of the Judicial Board.

IV. The IFC Advisor will also be present.
V. A Judicial Board member will excuse himself from any hearing involving his fraternity.

Section 3. The following will be the basic procedure for all IFC Judicial Board Hearings:

I. Chairman will call hearing to order

II. Explain the due process rights to the individual(s) involved

III. Letter of the alleged violation(s) and formal complaint will be read

IV. Presentation of information from party or group filing the complaint and presentation of witnesses in support of complaining party

V. Presentation of information from referred chapter and presentation of witnesses in support of said chapter.

VI. Judicial Board members ask questions concerning available information

VII. Filing party makes final comments

VIII. Referred chapter makes final comments

IX. Chairman will dismiss non-member of the Judicial Board. Judicial Board members enter into confidential deliberation to determine an outcome.

Section 4. The chapter alleged to have committed a violation shall be represented by a chapter executive, preferably the chapter president. The chapter may, however, have their chapter or faculty advisor, as registered with the Office of Student Activities. Present during the hearing process. The advisor is limited to advising the accused chapter and may not participate in presenting the case, questioning relevant parties, or making statements during the proceeding.

Section 5. Possible Penalties. Possible penalties for the violation of the provisions of this constitution, its by-laws, the rules and regulations adopted by the council, Community Standards Handbook, policies, rules and regulations of Drury University include but not limited to:

I. Reprimand – oral or written warning.

II. Community Service.

III. Monetary Fines – not to exceed five hundred dollars per infraction/violation.
IV. Restrictions – imposing limitations on activities or participation in campus and/or IFC events.

V. Requirements – i.e. attendance at a specific University or IFC event, speaker, etc. and/or producing, sponsoring, etc. a speaker or program for educational purposes.

VI. Intramural probation – loss of privileges to earn intramural points as a chapter.

VII. Social probation – loss of chapter privileges to hold activities that would constitute registration with the Student Activities Office.

VIII. Conduct Probation – specified period of time during which the group is warned that it is not in good standing with the University and that further violations of IFC and/or University regulations will subject the group to suspension or expulsion from the University. Probation may include additional conditions or sanctions.

IX. Interim suspension – loss of recognition from Drury University Interfraternity Council for a period of no more than six months.

X. Suspension – loss of recognition from Drury University Interfraternity council. Petition may be made to the council to reinstate given fraternity to IFC.

XI. Expulsion – loss of recognition from Drury University Interfraternity Council for a period of no less than one year. Petition may be made to the council to reinstate given fraternity to IFC.

**Article X: Finance**

**Section 1:** The dues of the member fraternities shall be $20.00 per active member and pledge/associate member per semester.

**Section 2.** A member organization will become “Financially Delinquent,” after 14 days of dues being distributed. They will be due October 1st and March 15th. An organization that is financially delinquent will be given a fine of $100.00 dollars.

**Article XI: By-laws**

**Section 1.** The council shall from time to time, adopt such by-laws as they may deem necessary, which are consistent with the provisions of this constitution.
Section 2. By-laws may be adopted or repealed in whole or in part by a majority vote of the council present.

Section 3. All proposed by-laws or amendments thereto shall be submitted to the council in writing at least one meeting prior to the time they are voted upon by the council.

Section 4. The constitution and by-laws shall be revised each year.

Article XII: Amendments

Section 1. Proposed amendments or changes to this constitution may only be presented at a regularly scheduled Interfraternity Council meeting and then voted on at the following meeting. A majority vote of the voting membership of the IFC shall be required for amending the IFC constitution.

Article XIII: Ratification

Section 1. This constitution shall become effective immediately upon ratification by a majority vote of the voting membership and approval by the Director of Student Activities. It shall supersede any previous Constitution of the Interfraternity Council.

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