

REQUEST FOR PARALEGAL STUDIES PRACTICUM
(LEGA 275)
DRURY UNIVERSITY

Drury University believes that it is important to provide students an opportunity to apply the learning secured in the classroom in some practical way. The major advisor and the practicum supervisor are authorized to approve a reasonable plan of this nature.

Today's Date _____ Practicum Planned for _____

Student's Name _____ Student ID# _____

Mailing Address _____ Home Phone _____

_____ Work Phone _____

_____ I have completed a minimum of 45 semester hours.

_____ I have completed LEGA 100, 105, 106, 201 and 260.

_____ I have a cumulative G.P.A. of 2.75 in the LEGA core requirement courses (LEGA 100, 105, 201, 260) and ENGL 150 and 207 or 220 before registering for LEGA 275.

_____ I understand that no more than 3 hours of practicum is applicable toward my degree.

_____ I understand that the practicum is graded on a satisfactory/unsatisfactory basis.

_____ I understand that there is a minimum of 120 contact hours required for the practicum.

_____ I have taken the necessary steps to REGISTER.

LOCATION OF PRACTICUM _____

ON-SITE SUPERVISOR WILL BE _____

DATES OF PRACTICUM _____

PRACTICUM HOURS PER WEEK _____ TOTAL PRACTICUM HOURS _____

APPROVALS

Student's Signature	Date	Director of LEGA Program	Date
Date			

Practicum Supervisor	Date	Dean of CGCS	Date
----------------------	------	--------------	------

Tasks to be Completed:

Communication--Interview clients and witnesses, draft correspondence.

Investigation--Nonlegal factual research, obtain accident reports, obtain medical records, photos, witness statements.

Legal Research & Writing--Draft pleadings, interrogatories, motions or other filings, complete legal forms, research legal issues and draft legal memo on same.

Analysis and Organization--Analyze records and documents for organization and/or summarization; analyze fact situation to determine legal issues involved; digest depositions.