TO: Applicants for the Alpha Sigma Lambda Scholarships for 2013-14 Academic Year
FROM: Pamela Collins, Executive Director

WHO MAY APPLY?

Any student at an institution that has an Alpha Sigma Lambda Chapter and who has achieved the following criteria (Student does not have to be a member of the local Alpha Sigma Lambda chapter to apply):

- Completed 30 semester hours (45 quarter hours) of graded coursework at this institution. (Not including transfer credits)
- Achieved a grade point average of 3.2 on a 4.0 scale on all work taken at this institution
- Is 24 years of age or older
- Is enrolled in a baccalaureate degree program at this institution
- Has a financial need for assistance to complete the degree

NUMBER OF AWARDS TO BE GIVEN:

- Nine $2000.00 scholarships open to students from any chapter institution.

EVALUATION OF APPLICATIONS WILL BE BASED ON THE FOLLOWING CRITERIA:

- Scholarship
- Leadership
- Personal statement
- Faculty recommendation
- Financial need

DEADLINE:

The completed application packet must be postmarked by April 30, 2013.

Check with the ASL Chapter Councilor at your institution for the date by which that person must have your completed packet for forwarding to the Home Office.

Only Chapter Councilors may forward application packets to the Home Office after verifying your GPA, completed hours at the institution, and other required information. You may not forward your own packets.

The following documents are included in this file packet:

- Applicant General Information
- Application Instructions to Students and Grant Guidelines
- Scholarship Application and Faculty Recommendation
- Review Guidelines
APPLICATION INSTRUCTIONS TO STUDENTS:

To be considered, an application packet must include the following:

1. The scholarship application form (typed or printed in black ink)
2. One current official transcript of your academic work, in a sealed envelope.
3. A letter of recommendation from a faculty member at the institution where you are currently enrolled.
4. A personal statement no longer than two typed pages
5. A cover sheet completed and signed by the ASL Chapter Councilor at your institution.

- Use only paper clips, no staples.
- The faculty recommendation must be on official university letterhead.
- Use only the forms provided in this packet.
- Missing items or materials submitted in other formats will result in disqualification.

Notification of awards will be in June 2013.

Submit a collated copy of the application to the Alpha Sigma Lambda chapter councilor at your institution. Allow sufficient time for review, verification and submission with a postmark no later than the designated date.

2013-14 SCHOLARSHIP GRANT GUIDELINES

1. Principles

   a. Grants will be made to adult students in continuing higher education based on scholarship, leadership, the clarity and content of their personal statement, strength of recommendation and need.

   b. Funds will be disbursed to the student and made payable to the student and the university/college

   c. Maximum award per individual will be determined each year.

2. Non-Discrimination Policy

   No applicant will be denied eligibility for a Scholarship Grant on the basis of race, creed, color, sex or National Origin.

3. Conflict of Interest Policy

   No relative or member of the household of any ASL Society Director or Member of the Selection Committee will be eligible for a Scholarship Grant.
Name: ______________________________________________________________________________
(last)                                                                (first)                              (middle)
Home Phone: (______)_________________  e-mail __________________________________________
*Student ID Number: __________________________________    Date of Birth: __________________________
Permanent Address: ____________________________________________________________________________
(City)                                                     (State)                    (Zip)
Present Employment: __________________________________________________________
Position: _____________________________________________________  _____ Part-time           _____ Full-time
Current (Undergraduate) College/University __________________________
Total Hours Earned: __________  Type (Semester or Quarter): __________  Cumulative GPA __________
Part-time __________  Full-time __________  Date of entrance __________
Present degree program  ____AA  _____AS  _____BA  _____BS
Major/area of concentration: __________________________________________

Expected date of degree completion ____________________________________________
Other institutions previously attended and hours earned:
____________________________________________________________________________
____________________________________________________________________________

Are you a member of Alpha Sigma Lambda? _______ If yes, what year __________

On a separate sheet of paper, write a personal statement of no more than two pages discussing your academic achievements, career aspirations, personal goals, your perception of your abilities, financial need and other comments relevant to your application. A description of your leadership roles and activities in college or community activities should also be included.

Alpha Sigma Lambda would like permission to announce the names of the recipients to other Alpha Sigma Lambda chapters, in the official newsletter The Midnight Oil, and on the Alpha Sigma Lambda Website as well as to your local newspaper.

_______ No, please do not release my name. (This will not affect the decision of the review committee in any way.)
_______ Yes, you may release my name to my home town newspaper which is: _________________________________

________________________________________
Signature

*Social Security Number will be required if you are chosen for a scholarship.
FACULTY RECOMMENDATION

Student:

Please complete the information requested below and then give this page to a faculty person who has agreed to write a recommendation in support of your application for an Alpha Sigma Lambda Scholarship. Faculty recommendations are an important part of the selection/review process so consider carefully which individual to ask for a recommendation.

Student Name: _______________________________

Student ID Number: _______________________

(Optional) I hereby waive whatever rights of access I may have to this confidential recommendation as provided in the Family Educational Rights and Privacy Act.

Student signature: __________________________________ Date: _________________

Faculty:

The student who has given you this form is applying for a scholarship from Alpha Sigma Lambda, the Honor Society for Nontraditional Students in Higher Education. This scholarship selection process is highly competitive since approximately 100 applications will be received and only a total of nine scholarships can be given. Your recommendation and comments about this student are critical to the selection committee.

Please use official university stationary for your letter and include your complete address, title, and telephone number. When completed, the recommendation should be given to the student for inclusion in the application packet. You may enclose it in an envelope, if desired.

Your enthusiasm and comments are of paramount importance to the applicant. To help you focus your comments, we have provided a list of some characteristics for your consideration. We do not expect you to address all of these, but thought that a list might be of some assistance.

- Personal qualities and challenges
- Overall promise as a student and graduate
- Appraisal of the student’s commitment to completing their degree
- Career potential
- Knowledge of special achievements or circumstances overcome
- Leadership
- Service to community
- Attitude/Commitment
- Personal management skills
- Communication skills
- Scholastic effort
- Financial need

Thank you for taking the time to assist this student in their quest for a scholarship.
Review Guidelines

APPLICATION REVIEW CRITERIA

a. Scholarship* based on grade point average for hours graded and earned as follows:

- 3.20 – 3.399 1 point
- 3.40 – 3.599 2 points
- 3.60 – 3.799 3 points
- 3.80 – 4.0 4 points

*plus 1 point for 60 semester or 90 quarter hours or more graded and earned at the current institution
*plus 1 point if student has been inducted into Alpha Sigma Lambda
*maximum points = 6

b. Personal statement (1 to 10 points)
- academic achievements
- career aspirations
- personal observation
- financial need
- listing of leadership activities
- brief description of activities

c. Recommendations by faculty (1 to 5 points)
- appraisal of personal qualities/challenges
- appraisal of overall promise as a student and graduate
- appraisal of student’s commitment to completing their degree
- appraisal of overall promise to their chosen profession
- personal observations/comments

The recommendation might include the following observed behaviors by the faculty member:

- Leadership
- Service to Community
- Service to College/University
- Attitude/Commitment
- Personal Management Skills
- Communication Skills
- Scholastic Effort
- Financial Need, Personal Qualities, Challenges

Total points for each applicant compiled from all members of the Selection Committee will be compared. The nine highest totals will qualify for the scholarships. Decisions by the Selection Committee will be final.