

Deadlines for applications: **February 1** for Fall Student Teaching and **August 1** for Spring Student Teaching

Drury University **School of Education and Child Development** **Secondary Education Student Teaching Application**

Instructions for Completing the Application to Student Teach

Persons seeking to student teach must be admitted and in good standing with the Drury University School of Education and Child Development. Approval to student teach is given by the Drury University Teacher Education Council. Prospective student teachers are required to complete and submit this application **in four copies (4 copies)** to the Director of the School of Education and Child Development one semester preceding the term in which they plan to student teach. Students planning to student teach through the St. Robert office should turn in their applications to the Coordinator of Field Experiences at the St. Robert office.

This application will become a part of your permanent record at Drury University and copies will be forwarded to both the school where you will student teach and your university supervisor. The application must be typed or neatly hand written. If you need assistance, come to the School of Education and Child Development office (Lay Hall 101) or call (417) 873-7271.

Teacher Education Alliance Option (TEA) In addition to the traditional placements provided to qualified teacher education candidates in student teaching, Drury University's School of Education and Child Development is pleased to offer an alternative clinical experience tied to our partnership schools at Central High School, Pipkin Middle School, Boyd Elementary and McGregor Elementary. As part of a collaboration with Missouri State University, Evangel University, and Baptist Bible College, eleven schools have been identified as key schools to offer a unique student teaching experience which will offer professional development opportunities provided by the Springfield Public Schools and developed by the participating universities. Candidates selected for this innovative clinical experience will have an opportunity to participate in discussions with students from other universities and to develop strategies for improving student learning in the identified schools in the Springfield R-12 School District. Only a select group of applicants will be chosen after an interview process and through a review of academic background, including prior field experiences have been conducted. For more information on this innovative new experience, please contact Dr. Chris Craig at (417) 873-7271. *Note: This opportunity is currently only available to those students who are able to complete student teaching in the Springfield Public Schools.*

House Bill 1711 If you are a para-professional, please speak with Dr. Laurie Edmondson to discuss alternative student teaching options that may be available, but not guaranteed. She can be contacted at (417) 873-7271 or ledmondson@drury.edu.

General Guidelines for Completing the Application to Student Teach

1. Complete the application in **four (4)** copies with a photograph of yourself attached where indicated on the application.
2. Prepare a typed or computer generated copy of your autobiography and attach a copy to each of the three copies of your application. Your autobiography should be two to three (2-3) pages in length and include such suggested categories as listed below:
 - a. Family background - General family background with emphasis on your role in the family.
 - b. Work experience - Types of work (e.g. summer jobs, camp counselor, part-time or full-time employment while in school) you have done and the learning which resulted from the experiences.
 - c. Teacher aiding and practicum experiences - Provide a brief description of your teacher aiding and practicum placements and the learning experiences which occurred as a result of these field experiences.
 - d. Academic background - Discuss particular courses or classroom experiences you have enjoyed or explain why you chose your academic major.
 - e. Your personal goals - Discuss your personal goals for the future.
3. Sign the transcript release form (last page of the application). The transcript release form must be signed and dated before your application can be processed. If you have completed **any** course work at other colleges or universities you must submit **ONE** official copy of each transcript to the School of Education and Child Development. *Note: The Registrar's Office will not release their copies so you must request official copies that will be sent to DESE at the time of certification.*

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**DRURY UNIVERSITY – SCHOOL OF EDUCATION AND CHILD DEVELOPMENT
SECONDARY STUDENT TEACHING PLACEMENT REQUEST**

Student Name _____ Drury ID _____

Local Address _____ Local Phone _____

Permanent Address _____ Permanent Phone _____
(If different from above) _____

Drury Email _____ Cell Phone _____

You are required to enroll in EDUC 478: Student Teaching-Secondary (10 credits).

1. What is your enrollment classification?

- _____ Day School Undergraduate (Springfield only)
- _____ Continuing Studies Undergraduate (Springfield)
- _____ Continuing Studies Undergraduate (St. Robert)
- _____ Post-Baccalaureate and/or Master in Education (Springfield)
- _____ Post-Baccalaureate and/or Master in Education (St. Robert)

2. During which semester are you planning to student teach?

_____ Fall Semester _____ Spring Semester

3. Where have you completed your field experiences prior to student teaching?

<u>Field Experiences</u>	<u>School</u>	<u>Grade</u>
EDUC 201 Teacher Aide I	_____	_____
EDUC 303 Secondary Field Exp. I	_____	_____

4. What grade level and content placement do you request?

_____ Grade level _____ Content area

5. Provide two placement requests indicating the school district and school building.

_____ School District _____ School
_____ School District _____ School

STUDENT TEACHING IS ALL DAY FOR A MINIMUM OF 16 WEEKS (640 HOURS). ALL PROFESSIONAL EDUCATION COURSES MUST BE COMPLETED PRIOR TO THE START OF STUDENT TEACHING. COURSE OVERLOADS ARE NOT ALLOWED DURING STUDENT TEACHING.

ASSIGNMENT

(completed by Coordinator of Field Experiences)

This section is completed by the School of Education and Child Development Coordinator of Field Experiences.

School Assignment _____ Grade Level _____

Teacher Assignment _____ University Supervisor _____

Begins _____ Ends _____

Picture

It should not exceed this space and should be professional looking.

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TRANSCRIPT RELEASE

I authorize the Drury University Registrar and the School of Education and Child Development to duplicate three (3) copies of my college and/or university transcripts to complete my application for a student teaching assignment. I authorize the release of one copy of my transcript to be filed with my student teaching application, one copy to be given to the university supervising teacher, and one copy to be given to the public school cooperating teacher.

Signature

Name (please print)

Date