

# DRURY UNIVERSITY

## **Instructions for Completing the Application to Student Teach**

Persons seeking to student teach must be admitted and in good standing with the Drury University teacher certification program. Approval to student teach is given by the Drury University Teacher Education Council. Prospective student teachers are required to complete and submit this application **in four sets** to the Director of Teacher Education one semester preceding the term in which they plan to register for student teaching.

This application will become a part of your permanent record at Drury University and copies will be forwarded to both the school where you will student teach and your university supervisor. The application must be typed or computer generated. (A copy of this application is on the Drury University Education Department Home Page.) If you need assistance, come to the Drury University Education office (Lay 101) or call (417) 873-7272.

## **General Guidelines for Completing the Application to Student Teach**

1. Complete the application in **four (4)** copies with a photograph of yourself attached to the **upper right hand corner** of each application.
2. Prepare a typed or computer generated copy of your autobiography and attach a copy to each of the three copies of your application. Your autobiography should be two to three (2-3) pages in length and include such suggested categories as listed below:
  - a. Family background. General family background with emphasis on your role in the family.
  - b. Work experience. Types of work you have done and the learning which resulted from the experiences. Please elaborate upon your military training and service.
  - c. Teacher aiding and practicum experiences. Provide a brief description of your teacher aiding and practicum placements and the learning experiences which occurred as a result of these field experiences.
  - d. Academic background. Discuss particular courses or classroom experiences you have enjoyed or explain why you chose your academic major.
  - e. Your personal goals. Discuss your personal goals for the future.
3. Sign the transcript release form (last page of the application forms). The transcript release form must be signed and dated before your application can be processed. If you have completed any course work from other colleges or universities after you were admitted to the Drury University teacher certification program, you must attach transcripts from those institutions to your application.

**DRURY UNIVERSITY**

# HB1711 MIDDLE SCHOOL STUDENT TEACHING PLACEMENT REQUEST

**Student Name** \_\_\_\_\_ **Date of Application** \_\_\_\_\_

**Local Address** \_\_\_\_\_ **Local Telephone** \_\_\_\_\_

\_\_\_\_\_ **Work Telephone** \_\_\_\_\_

**Permanent Address** \_\_\_\_\_ **Permanent Phone** \_\_\_\_\_  
(If different from above) \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**1. During which semester are you planning to student teach?**

\_\_\_\_\_ Spring/Summer Semesters \_\_\_\_\_ Summer/Fall Semesters

**2. Place of Employment:** District \_\_\_\_\_ Building \_\_\_\_\_

Dates of Employment \_\_\_\_\_

Assignment \_\_\_\_\_

Principal \_\_\_\_\_ Supervisor \_\_\_\_\_

**Summer school student teaching request:**

District \_\_\_\_\_ Building \_\_\_\_\_

Dates of summer school \_\_\_\_\_

Grade level request \_\_\_\_\_

**All professional education courses must be completed prior to student teaching. You are required to enroll in 4 hours in EDUC 477 Student Teaching – Middle School each placement.**

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## ASSIGNMENT

This section is completed by the School of Education Coordinator of Field Experiences.

**SPRING**

School \_\_\_\_\_ Grade Level \_\_\_\_\_ Subject \_\_\_\_\_

University Supervisor \_\_\_\_\_ Cooperating Teacher \_\_\_\_\_

Begins \_\_\_\_\_ Ends \_\_\_\_\_

**SUMMER**

School \_\_\_\_\_ Grade Level \_\_\_\_\_ Subject \_\_\_\_\_

University Supervisor \_\_\_\_\_ Cooperating Teacher \_\_\_\_\_

Begins \_\_\_\_\_ Ends \_\_\_\_\_

**DRURY UNIVERSITY** Student's name \_\_\_\_\_  
Application for Student Teaching – Middle School



