

DRURY UNIVERSITY

Instructions for Completing the Application to Student Teach

Persons seeking to student teach must be admitted and in good standing to the Drury University teacher certification program. Approval to student teach is given by the Drury University Teacher Education Council. Prospective student teachers are required to complete and submit this application **in triplicate** to the Director of Teacher Education one semester preceding the term in which they plan to student teach.

This application will become a part of your permanent record at Drury University and copies will be forwarded to both the school where you will student teach and your university supervisor. The application must be typed or neatly hand written. If you need assistance, come to the Education Department office (Lay 101) or telephone (417) 873-7272.

General Guidelines for Completing the Application to Student Teach

1. Complete the application in **three (3)** copies with a photograph of yourself attached to the **upper right hand corner** of each application.
2. Prepare a typed or computer generated copy of your autobiography and attach a copy to each of the three copies of your application. Your autobiography should be two to three (2-3) pages in length and include such suggested categories as listed below:
 - a. Family background. General family background with emphasis on your role in the family.
 - b. Work experience. Types of work (e.g. summer jobs, camp counselor, part-time or full-time employment while in school) you have done and the learning which resulted from the experiences.
 - c. Teacher aiding and practicum experiences. Provide a brief description of your teacher aiding and practicum placements and the learning experiences which occurred as a result of these field experiences.
 - d. Academic background. Discuss particular courses or classroom experiences you have enjoyed or explain why you chose your academic major.
 - e. Your personal goals. Discuss your personal goals for the future.
3. Sign the transcript release form (last page of the application forms). The transcript release form must be signed and dated before your application can be processed. If you have completed any course work from other colleges or universities after you were admitted to the Drury University teacher certification program, you must attach transcripts from those institutions to your application.

DRURY UNIVERSITY
HB1711 ELEMENTARY STUDENT TEACHING PLACEMENT REQUEST

Student's Name _____ **Date of Application** _____

Local Address _____ **Local Telephone** _____

Permanent Address _____ Permanent Phone _____

(If different from above) _____
Work Phone _____

Email Address _____ Cell Phone _____

1. During which semester are you planning to student teach?
_____ Spring/Summer Semesters _____ Summer/Fall Semesters

2. Place of Employment: District _____ Building _____

Dates of Employment _____

Assignment _____

Principal _____ Supervisor _____

Summer school student teaching request:
District _____ Building _____

Dates of summer school _____

Grade level request _____

All professional education courses must be completed prior to student teaching. You are required to enroll in 4 hours of EDUC 476 Student Teaching – Elementary each placement.

ASSIGNMENT

This section is completed by the Education Department Coordinator of Field Experiences.

SPRING

School Assignment _____ Grade Level _____

Teacher Assignment _____ University Supervisor _____

Begins _____ Ends _____

SUMMER

School Assignment _____ Grade Level _____

Teacher Assignment _____ University Supervisor _____

Begins _____ Ends _____

DRURY UNIVERSITY
APPLICATION FOR STUDENT TEACHING-ELEMENTARY

PROFESSIONAL EDUCATION COURSES

All professional education courses must be completed prior to the start of student teaching. Course overload enrollments are not allowed during student teaching. Student teaching is for eleven (11) weeks, all-day (440 clock hours).

Please indicate the semester and year that you completed each course and the letter grade you received.

Dept. & No.	Title	Hours	When completed	Grade
EDUC 200	Technology in the Classroom	3	_____	_____
EDUC 201	Teacher Aide I	1	_____	_____
EDUC 203	American School Systems	2	_____	_____
EDUC 207	Human Growth and Development	3	_____	_____
EDUC 302	Educational Psychology	3	_____	_____
EDUC 331	Teaching Reading in the Content Field	2	_____	_____
EDUC 338	Elementary School Curriculum	3	_____	_____
EDUC 340	Education of the Exceptional Child	3	_____	_____
EDUC 356	Methods of Teaching Children's Lit.	2	_____	_____
EDUC 380	Methods of Teaching Elem. Math	3	_____	_____
EDUC 382	Methods of Teaching Elem. Science	3	_____	_____
EDUC 401	Reading Practicum I (taken with 407)	1	_____	_____
EDUC 402	Reading Practicum II(taken with 452)	1	_____	_____
EDUC 407	Methods of Teaching Elem. Reading	3	_____	_____
EDUC 409	Methods of Teaching Language Arts	2	_____	_____
EDUC 452	Correction of Reading Difficulties	3	_____	_____
EDUC 360/608	Classroom Management	3	_____	_____

Courses in other departments that you will take concurrently with student teaching:

<u>Dept. & No.</u>	<u>Title of the course</u>	<u>Hours</u>
_____	_____	_____
_____	_____	_____

TRANSCRIPT RELEASE

I authorize the Drury University Registrar and the Education Department Office to duplicate three (3) copies of my college and/or university transcripts to complete my application for a student teaching assignment. I authorize the release of one copy of my transcript to be filed with my student teaching application, one copy to be given to the college supervising teacher, and one copy to be given to the public school cooperating teacher.

Signature

 Name (please print)

 Date